

PRIVATE LESSONS POLICY

Payment Information

1. Tuition rates for 2024 are as below, consistent with the professional rates set by Queensland Music Teachers' Association:

30 - minute private lesson	\$44
45 - minute private lesson	\$64
60 - minute private lesson	\$84

2. Books and other learning materials are not included in the above tuition rates. Depending on the individual needs and interests of each student, your teacher will provide you with an itemised list of books and materials to be purchased.
3. Fees for the full term is to be paid in advance at the start of each term, no later than the second week of that term. A late fee of 5% will apply to late payments.

Scheduling, Attendance, & Termination

1. The lessons will be timetabled using the best means to suit both the requirements of the students and the availability of the teaching staff. Choose your lesson time carefully. Once the term timetable has been drawn up, rescheduling your lesson time may not be possible.
2. Please ensure that the students **arrive on time** with the **materials needed** for the class as the result of arriving late is a shorter lesson and it may also disrupt other students.
3. If a child is unable to attend a lesson (including a scheduled make-up lesson) due to conflicting commitments, **48 hours' notice** must be given to qualify for a make-up lesson. All missed lessons that do not satisfy this criteria will be charged.
4. If a child is unable to attend the lesson (including a scheduled make-up lesson) due to illness, notice must be given before **7:30am** of the day. All missed lessons that do not satisfy this criteria will be charged.
6. **Each child is only entitled to two rescheduled lessons per term including covid related absence. Any more than two missed lessons will not be made up or refund.**
7. Termination of lessons may only occur at the end of a term with a minimum of **three weeks before the end of the previous term**. Notification after this deadline will incur a full term's fees for the next term.
8. **Any queries regarding students' progress should be discussed during the lesson. Parents are welcomed to discuss before or towards the end of the lesson to avoid any delays to the schedule of the next student.**